

## Lesson 2 (1 Hour Extended Homeroom)

**Unit:**

Opening Week for Students

**Lesson Title:**

The Four R's, Paperwork and Lockers

**Objectives :**

Students will familiarize themselves with the procedures for locker use at OMMS.  
Students will demonstrate their understanding of the OMMS 4 R's.

**Materials:**

- Materials Collection Sheet

6<sup>th</sup> grade

- Paper
- Pen or Pencil
- Transparency of 4 R's or Student Agenda Books

7<sup>th</sup> grade

- Paper
- Pen or Pencil
- Locker Assignments

8<sup>th</sup> grade

- Construction Paper
- Markers
- Locker Assignments

**Preparation:**

- Review the policies for locker use as well as the 4 R's. Be prepared to share examples for each of these standards to help the class develop their understanding.
- Develop a system for collecting the various pieces of paperwork that will be returned by each student.

**Drill:**

Please take out your homework. Check to be sure all parts of the forms you are submitting are complete – including your signature on the back side of your Emergency Cards. Verify that we have the names and two or more phone numbers of at least two adults on those cards.

While you wait for your items to be collected, please open your Agenda Book and read pages 1-4 and the chart to the left of page 1 "Reliable Students at OMMS Are". [*One teacher will facilitate while the Par partner collects and logs collection of paperwork. 7<sup>th</sup> and 8<sup>th</sup> grade teachers should direct the students attention to the Building Entry, Locker Use, Cafeteria, and Recess sections.*]

**Homework:**

Practice the 4 R's today and throughout the evening. Be prepared to share examples of how you met the OMMS 4R's standards with the class tomorrow.

**Time:****Activity:**

- |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7:35 | 1. Take roll. Collect all signed items (i.e. emergency cards, drug policy, etc.) from the students. BEFORE ACCEPTING THEM, ensure the Emergency Card has a minimum of two contacts complete with phone numbers, that the card has been signed by the student and the bus number has been filled in. <i>These items will need to be turned in to the main office in alphabetical order by homeroom at the end of the week.</i> Send attendance folders to the main office along with any FARMS applications that are returned.                                                                                                                                              |
| 7:40 | 2. Prepare for the morning announcements. Students should either be reading or watching the morning news while the staff collect materials and pass out locker information.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 7:50 | LOCKER ASSIGNMENTS<br>3. Review the section regarding Locker Procedures with the class. Following the review, 7 <sup>th</sup> and 8 <sup>th</sup> graders may be assigned their lockers. DO NOT ASSIGN LOCKERS to students who do not return the: Emergency Information Card, Emergency Information Form, and Acknowledgement Form from the Student Handbook. Allow students to practice their combinations and to put their backpacks, etc. away. <i>Students who are not issued lockers are to leave their backpacks in their homeroom during the school day until they are issued a locker. Please provide a list of the students who do not have the activity fee.</i> |
| 8:10 | The 4 R's<br>4. Remind the students of the 4R's mentioned in the video and posted in the classroom. (7 <sup>th</sup> and 8 <sup>th</sup> grade students ought to be able to name the 4 R's when asked.) Ask the students the following questions and have students respond with thumbs up or down:<br>I leave my agenda book in my bedroom or locker for two days in a row. Am I reliable?<br>I write down my homework in my agenda book each day. Am I responsible?                                                                                                                                                                                                       |

8:15

The teacher calls my name and I say "What do you want?" in a nasty tone. Am I respectful?  
I chew gum in school even though I know I should not. Am I responsible?  
I wear flip-flops to school. Am I responsible?  
I'm in class and I know I did my homework but I take 10-minutes looking in my binder and still can't find it. Am I ready?

Display the 4R's poster or place a copy of the 4R's on the overhead projector or direct them to the chart in their Agenda Books. Ask the students what they know about being Reliable, Ready, Responsible, and Respectful.

#### 6th Grade

Group students by feeder elementary school. Make sure each group has 1 student from each feeder school. Ask each group to develop a skit that describes how they were Reliable, Ready, Responsible, and Respectful as a student last school year. The students may use one of the following settings; entering the school building, in the classroom, in the hallway, cafeteria, gym, etc.

Select individual groups to share their skits in the front of the class and allow the groups to explain their motivation for the skit.

#### 7th Grade

Ask students to share with the class a person they know that embodies the 4 R's. The student should give reasons and examples why they feel the person embodies these traits. Next, ask each student to write a brief paragraph that describes how they were Reliable, Ready, Responsible, and Respectful as a student last school year. The students may use one of the following settings: entering a school building, in the classroom, in the hallway, cafeteria, gym, etc. Allow ten minutes for the students to write.

Allow a few students to share their paragraphs and compare and contrast their writing with the class 4R's poster or the overhead transparency or chart in their Agenda Book.

#### 8th Grade

Ask the students to share with the class a person they know that embodies 4 R's and the student should give reasons and examples why they feel the person embodies these traits. Ask each student to create a small poster that describes how they were Reliable, Ready, Responsible, and Respectful as a student last school year. The students may use one of the following settings: entering a school building, in the classroom, in the hallway, in the cafeteria, gym, etc. The posters should be colorful, clear, and on topic. Remind them that time is limited and they therefore may want to avoid using a lot of detail.

8:38 -  
8:43

Time permitting:

Ask the students questions regarding locker policies and procedures:

- Q. When are the times you may visit your locker during the day?
- A. *Before homeroom, before and after lunch, and at the end of the day.*
- Q. What types of things are to be stored in your locker during the day?
- A. *Coats, backpacks, and electronic devices.*
- Q. Is the school responsible for any items left in your locker?
- A. *No. If you bring valuables to school it is at your own risk.*
- Q. What did you agree to when you signed the back of your Emergency Card?
- A. *I agreed that I understand that Administrators may search my locker at any time.*

CLOSURE

EXIT TICKET: List two ways you will practice the 4 R's as you pass to the next class. Students may not repeat the same answers as the three people in front of them.

