



# San Joaquin County SELPA

## COUNCIL OF DIRECTORS MEETING

September 18, 2020

Minutes

### **COD**

#### Present

Brandie Brunni – SELPA  
NelLaine Kilgore – Banta  
Wendy Frink – COSP  
Monica Filoso- County Programs  
Nelarie Romo – Escalon  
Angelica Thomas – Jefferson  
John Saylor – Lammersville  
Jamie Hughes – Linden  
Jody Burriss – Manteca  
Irene Segura – New Jerusalem  
Lisa Mazza- Ripon  
Sean Brown – Tracy  
Silvia De Alba – Venture

#### Absent

Thomas Crocker

#### Support

Staci Johnson – SELPA  
Susan Scott – SELPA  
Frank Souza – SELPA  
Justin Albano – SELPA  
Cara Rodoni - SELPA  
Tracy Troche – SELPA

Brandie called the meeting at 8:45 a.m.

Approval of minutes- March 18, 2020, May 13, 2020, June 10, 2020

Angelica Thomas made the motion to approve March 18, 2020, May 13, 2020 and June 10, 2020 and Jamie Hughes second it. The minutes were unanimously approved.

**“In accordance with Government Code 54953(b)(2), all votes taken during a teleconference meeting shall be by roll call.”**



Public Input Session (10:15 a.m. – 10:30 a.m.)

There was no public input

## BUSINESS FINANCE

### Finance Report – Brandie

Brandie reviewed the Finance Report. Fall 1 Census Day is October 2, but as we certify Fall 1, we adjust and edit the data, and the final report is completed in December. Using CALPADS report 16.1 and 16.2 is very helpful. Run a data shot for your LEA on October 2<sup>nd</sup> and monitor regularly your MOE.

### Excess Cost 19-20

Use the data from Fall 1 from end of year. On October 2<sup>nd</sup>, run a data report including disability by grade. SELPA will run it and Districts will run it. It will be mandatory to use this date.

### LI Funds

Will receive additional funds possibly around October. Not on books until we see it. CALPADS has indicated 16.3 will include Disability 2 because LI can use Disability 2.

### Cash deferrals

There will be an impact this year, but much bigger next year, funding will take a drastic hit next year. If districts are using COVID funding to help out, remember some of those funds have a deadline of December 31<sup>st</sup>.

### MOE Monitoring

Ask your CBO to run the MOE reports reviewing the status of MOE. Begin gathering data needed for any MOE exemptions if allowed.

### Economic Update

We are doing good, still calculating taxes since they had a deferred date.

### Local Finance

Thank you to everyone on the contract for Transportation. We have decreased rates for the next year, a 2% increase this year and next year, and then a 3.5% increase in the following three years.

## SELPA SUPPORT/STAFF DEVELOPMEN

### Overview of Calendar - PS Team

- August: SEIS 101 crash course overview of SEIS about 30 participants
- September 16/23/30: T-3 Training Take the Time Part 1, 2, 3 – Justin, Susan, Emi
- October 7: Behavior and Communication (Best Practices Strategies for Student's) – Staci/Susan
- October 21: Social Emotional Learning Support – Emi/Justin

### Improvement Science thru EDCOE – PS Team

The PS team is participating in an Improvement Science project. Improvement Science tools and processes are considered the best practice procedures for addressing areas of noncompliance. Our team is attempting to acquire more skills in this area so we can better serve our LEA's. We are looking at a systems problem rather than people problem. As part of our participation, we have to identify a possible change area in our organization, gather data, and dive deep into the concerns/issues.

Hopefully, by directly using the practices will have a better understanding on how to coach the techniques across the SELPA.

## COMPLIANCE/STATE REPORTS/DATA REPORTS

### **SEP- Jamie asked if districts had to do an action plan and revised a new action plan.**

There was some discussion on the SEP plan

### **Upcoming October Count – Staci and Susan**

On October 7, run a CALPADS report to use for your pupil count. Keep running reports throughout the year and clean up errors as you go so the EOY4 will be much easier this year. Certification is December 15. The process shouldn't be as challenging as last year because we are focusing on 20-21 data.

RITA is an independent reporting Charter-Banta was not aware they were doing that. New J is Independent LEA's -Irene can talk with NellLaine if Banta is DOA then NellLaine needs to be part of that. Reports were run but there were too many errors because they started to make their own CALPADS account.

### **Initials and Annual IEP's- Brandie**

In the state of California, 10,000 are awaiting assessments- CDE expectations are that the number will be decreasing every month. Two people are looking at the data to make sure the numbers are going down. Brandie believes we are doing well in our SELPA because we have provided assessments and provided services during the shutdown. Keep getting the assessments done, CDE is checking this. Looking at the IEPs that were delayed are they reducing? Are the IEP's getting done? Brandie asked the Directors how the IEPs and assessments were coming along.

**CALPDS Assessments- Brandie-** In the state of California, 10,000 are awaiting assessments- CDE expectations are that the number is decreasing every month. Two people are looking at the data to make sure the numbers are going down. Brandie believes we are doing well in our SELPA because we have provided assessments and provided services during the shutdown. Keep getting the assessments done, CDE is checking this. Looking at the IEPs that were delayed are they reducing? Are the LEP's getting done? Brandie asked the Directors how the IEPs and assessments were coming along.

### **Reminder SEP Resources**

<https://padlet.com/sedmonitoring/1920monitoring> (also located on the Drive)

### **Dispro- Susan/Staci**

There was an email sent to the Directors with highlights on September 10<sup>th</sup>

## SEIS NEWS AND UPDATES

### **CodeStack SEIS Conference PS Team**

This year the conference is free and full of valuable information. It would be great for your local SPED data coordinator (SEIS) and any admins to attend. The date is Friday, November 6, 2020.

### **Changes to WorkAbility Data and Interim Placements- Susan**

Please check your SEIS for the box of information. Workbase Learning files that are in SEIS, are now part of the end of year one submission. This will be in your SIS, not SEIS. Make sure you are working with

your SIS person. It has to be uploaded in your SIS. This information was in Flash #184 in CALPADS, is everyone getting the CALPADS Flash?

If not, get on the CALPADS list serve, if you need the link please let Susan know. End of Year 1 generated through your SIS. Make sure your junior high and high school sign up so we have a database with all the students.

**PROGRAM AND INSTRUCTION**

**Low Incidence – Justin**

**LI Update**

- The current amount left to spend for LI needs is \$132,102.30.
- The total number of requests that have been made are 4, with one request still pending.
- The LI committee have met on different occasions to discuss alternatives to braille transcription and were able to provide a viable solution to the requestors on how to best meet the needs of the student to provide educational benefit.
- LI Inventory check will need to be conducted for specialized equipment and material. Pam will be sending out those lists so that districts can check on these items and make any updates if needed.

**Census 2020**

- Continue to pass out Census flyers at IEP meetings for this month. Flyers are located in the document library in SEIS. This is the last month to send the fliers out as the Census will end September 30.
- The San Joaquin County Office of Education is sponsoring a Census Chalk-a-thon for the last two weeks of September (September 14-30). This is a fun way to continue to get the word out about the importance of the census. Information was sent to superintendents and principals last week. Flyers were provided in an email from Tracy a few weeks back. Flyers were also placed in the 20-21- Directors Drive as well.

Location	Current Self Response Rate	Last Week's Self Response Rate	2010 Self Response Rate	Difference from 2010 SRR
National	65.8%	65.3%	74.0%	-8.2%
<b>California</b>	68.2%	67.8%	68.2%	0.0%
<b>San Joaquin Co.</b>	67.6%	66.6%	66.5%	1.1%
<b>Escalon</b>	76.5%	75.2%	75.3%	1.2%
Lathrop:	66.1%	65.0%	66.2%	-0.1%
<b>Lodi:</b>	71.1%	70.8%	70.0%	1.1%
<b>Manteca:</b>	73.0%	72.1%	69.9%	3.1%
<b>Ripon:</b>	79.7%	79.2%	75.4%	4.3%

<b>Stockton:</b>	65.1%	64.1%	64.4%	0.7%
<b>Tracy:</b>	72.4%	71.6%	69.5%	2.9%

Emails for staff in the same job across our SELPA – Angelica  
 Updates from districts on opening for in-person instruction

**REGIONALIZED/COUNTY PROGRAMS/STUDENT SERVICES**

**County Program Update– Monica**

Monica reviewed the Data Highlights. This data shot is taken twice a year this most recent data shot is a comparison from last year 9/2019.

Referrals have increased by 32. Preschool Autism referrals have increased by 43 with the majority of referrals being autism. This year EIBT-has decreased by 17, this number may fluctuate due to COVID.

With the addition of 2 new growth classes for the 20/21 school year, Fall enrollment continues to increase. Our projection was accurate of what we projected from last year to this year and we are on target to fill the two new classes in Lammersville.

On the Students Served in County Programs report, it is broken down by Disability for each district. If you see any discrepancies let Monica know when you do your data shots.

**Referrals- Monica**

Monica reviewed the chart on referrals. On the far left are the totals in the blue column. As you can see, referrals have increased at this time. The total number of preschool autism referrals stood out, last year we were at 24 this year we are at 67.

Our Lammersville classes seem to be a bit low so as we start placing, we will utilize those rooms.

When submitting a referral if you can please attach any paperwork from the regional center or maybe say suspected disability please add that to the referral.

Monica reviewed the graph of Usage of Regionalized Programs- Percentage of students  
 It shows your percentage of ADA and your percentage of usage in regionalized programs.

**COMMITTEES/COMMUNITY ADVISORY COMMITTEE**

**CAC Meeting Dates – Justin**

The last meeting that was held on 8/20/20 was productive and collaborative.

New CAC flyers have been created and are available to pass out to families. CAC flyers have been placed in the Director’s Google Drive as well as the document library in SEIS.

The next item that the CAC is working on is providing a parent training presentation at the next CAC meeting to reach out to more parents.

The next CAC meeting will occur on 10/22 @ 6:00 PM

## UPCOMING DEADLINES

**Fall 1 CALPADS submission Census Day October 7<sup>th</sup> (certification deadline Dec 18<sup>th</sup>, 2020).**

The Directors should have a list of Dispro of students

**Dispro- 10/15**

This is a hard deadline

**Lozano Smith Online – October 20**

## SHARING

**Psych Round Table – Cara**

Cara presented a flyer which is located in the Drive on the Psych/Mental Health Roundtables for 20/21. There will be presentations in October, November, and January of this year. The presentation in October will be Updates in Distance Learning Law and Assessment Practices which would be very informative. Please email Cara Rodoni at [crodoni@sjcoe.net](mailto:crodoni@sjcoe.net) to add your email to the Zoom invite list.

If any Directors need any more information regarding the Charts and Graphs Monica reviewed, please contact her.

Monica sent out the dates to the districts when programs would be starting up. Districts would like to know the number of students that will be returning to their campuses. County programs will offer a distance learning plan for those families that still want that. County Programs are asking parents to start working with the students wearing masks, video modeling, picture stories have gone out to families to start working with students. Each admin is working with the teachers on safety precautions at each district.

Angelica would like to thank Monica for starting this and getting this moving we are continuing what is in the best interest of our students.

Some districts are applying for waivers and approved. Some districts are bringing back the SDC classes but not for a full day. Many parents are eager to have their students return, many teachers are not as eager.

Jamie Hughes from Linden has an associate clinical social worker and asked if anyone can support her? Wendy Frink will check with her Admin to see if she can support her.

**Adjourned: 11:02 a.m.**