



COUNCIL OF DIRECTORS MEETING

August 17, 2022

Minutes

PRESENT: NellLaine Kilgore, Wendy Frink, Monica Vallerga, Nelarie Romo, John Saylor, Thomas Crocker, Jamie Hughes, Roger Goatecher, Steve Payne, Lisa Mazza, Sean Brown, Silvia Da Alba, Justin Albano, Staci Johnson, Susan Scott, Deanie Coleman, Brandie Brunni, Tracy Troche, Austin Nogueira

ABSENT: Alyssa Wooten

- I. CALL TO ORDER: Brandie Brunni called the meeting to order at 8:48 a.m.
- II. ADDITIONS TO THE AGENDA:
Jamie Hughes wanted to add District Speech Program
- III. COMMENTS: There were no comments from the audience.
- IV. ITEMS SCHEDULED FOR INFORMATION:
 1. Finance Report – Brandie
 - SELPA base rate will be \$820 unless a SELPA has a higher funding level. Higher funded SELPAs do not receive a COLA on their higher funded level.
 - SELPA base funding allocations will be calculated at the LEA level rather than at the SELPA level. This will more accurately reflect declining ADA and growth at the local level.
 - SpEd funding would be calculated based on ADA for the current, prior, or prior-prior fiscal year, using the greatest amount; this is different from the LCFF proposal which applies the current year, prior year, or a three-year average, whichever is the greatest.
 - If a charter school should become an LEA for the purpose of special education accountability, the ADA reporting for the charter school will fall under AB602 procedures not LCFF.

- ERMHS funding (State and Federal) will be allocated to SELPAs for the 2022-23 years but will be allocated to LEAs beginning in the 2023-24 school year.
- Extraordinary Cost Pool increased to \$20 million for 22-23. This would fund the highest historical request for reimbursement.
- LCAP and IDEA Addendum is pushed back to January 1, 2025 (from January 1, 2024)
- Necessary Small SELPAs would receive priority to claims from the Extradorinary Cost Pool
- Diploma to be developed for students participating in the Alternate Assessments-students will still be eligible for support and service until age 22. Frank will be presenting this at the next COD meeting. Independent Study for special education students is still an IEP decision.
- Brandie reviewed the chart in the handout on the January proposed budget-Lot of advocacy on the ERMS state to keep it at SELPA level especially for the small school without the pooling content, it can have a significant impact.
- ARP Funds- are federal funds that you need to set aside if you are significantly disproportionate.
- Dispute Resolution-the interim report, CDE is requesting for us to make sure we are spending our dollar amounts The dollars remain at the SELPA, but each LEA gets their funds deducted from your amount. Tracking that, you are following a dispute at a lower level. If you have a person in your district who is providing ADR, a portion of the budget can be used for this person. Please remember to turn in your paperwork to Brandie, so she can send to CDE. If a director does have ADR can a portion of their salary be sued from that fund, yes. If you have a question on how much you have to spend see Brandie she can check with the Business Office. Also, check with your MOE before you move funds per Austin. Make sure you are clearing MOE first, then move to your ADR funds. 3310 and 3315 use to lower your MOE, but please check first. The funds do impact MOE.
- Economic-We are in a recession-
U.S. Labor Market unemployment 3.6%-higher than the 2020 pre-pandemic. California has recovered 93% of the nearly 2.8M nonfarm jobs lost in March and April 2020. California's labor rate decreased from 4.6% in April to 4.3% in May. California Real Estate-Housing units were up 1.3% from March 2020 but down 0.6% from April 2021. Most homes are selling below 2% fo asking and staying on the market over 30 days.
Monthly cash report – General Fund was 200M above the 2022-23 May Revision forecast. Personal income was \$1.124B below the forecast. Cash receipts for May were \$1,106B above forecast. Sales and tax cash receipts were \$463M above the forecast.
- Federal News: The US House Appropriations Committee approved the FY 2023 bill for Labor, Health and Human Services, Education and Related Agencies. The bill provides major increases to IDEA. Higher bill higher infant dollars increase.

2. PY July Annual Accrual AB602 – Austin
3. PY Ann Review Excess Cost Transportation – Austin
4. District Artwork – Brandie
SELPA would like to have artwork or any type of classroom project work from your school sites so that we may hang them in the hallways at the WEC and share what our districts are doing. Tracy will send out a sign-up sheet for artwork and projects for the school year.
5. Director’s Role at COD – Brandie
 - Special education leaders within the SELPA
 - Identify and prioritize special education program needs for the district and SELPA as a whole
 - Keep your Superintendent informed of discussions and recommendations from COD meetings.
 - Assist in the development of policies and local plan updates as needed
 - Encourage CAC participation when a family has issues or concerns this is a perfect venue for families to get some training, etc. Brandie and Monica will be reporting out at the monthly superintendent's monthly meetings.
6. SELPA versus County Special Education Programs – Brandie
Brandie shared a visual/side-by-side list of what the roles of SELPA are and the County Special Education program and its services. Before viewing the side-by-side comparisons, Brandie pointed out that the signage at the WEC needs to be updated and changed. County Special Education has its entrance and area at the WEC separate from SELPA. The psychologists in SELPA are a part of SELPA and provide services to the County Special Education-they contract out to districts as well. In the past, small districts have always contracted out for psych services. Monica went on to describe what the County Programs Special Education role is, think of them as a micro district among the other districts. Their admins do all the evaluations on the staff members within their department. They also do statewide assessments: LCAP, CASP and CAW. DHH and VI are with the County and service all the districts. SELPA is an extension to the districts, but there is a difference between County and SELPA.
7. Local Plan Update – Brandie
 - We are one of about 30ish SELPAs that get the opportunity to revise the local plan section B this coming school year, due to the fact we submitted before June 30th.
 - This is good timing as we meet to discuss issues and clarify processes. Decisions can be memorialized in the local plan.
 - We will need to establish a committee with a variety of members to review and edit the local plan.

- We do not need to present at local board meetings this time.
 - The final submission is due to CDE by June 30, 2023.
8. Mental Health Dollars – Brandie
- At this time, 23-24 State and Federal MH dollars will be sent directly to the LEA's
 - Many SELPA and county regionalized services are funded by MH dollars. Including:
 - At the COE regionalized programs: As part of the BELIEVE! Program MH clinicians, Parent Liaisons, a portion of some behavior support services
 - At the SELPA: CARES and RTC placement and monitoring
 - Planning will need to occur over this year to determine if these services will continue to be provided and if they are, how will the SELPA determine the funding mechanism
9. LI Update – Justin
- Current budgeted amount to spend for the 2022-2023 school year: \$1,709,943. (Does include rollover money from last school year's budget.) Don't have an accurate number at this time of what was rolled over.
 - Current number of LI requests: 16 Approved: 15/Pending: 1
 - Who fills out the LI request form? Refer to procedures located in Section 18 of the Teachers Procedural Manual found on the SJCOE website.
 - Discuss itinerant service providers filling out request form but having County admin sign off on the request, even though the student is a district student receiving itinerant low-incidence services. COD discussed having itinerant teacher work in collaboration with district personnel to complete LI request form. If the student is in a general education classroom and receiving itinerant services from an SJCOE Special Education Low Incidence provider (i.e., DHH teacher or VI teacher), then the request must be approved by the Special Education Director of the District of Special Education Accountability and not an SJCOE Special Education Program Administrator.
 - Discuss providing a training for itinerant LI providers on filling out LI request forms with district collaboration.
10. Service Tracking/Medi-Cal Billing Parent Consent – NellLaine
11. CALPAD Updates – Susan/Staci
- CALPADs End of year Update as of 8/5
 - CDE is still working on some of the Certification Data Discrepancies. They are reporting which errors are "legitimate" errors and which they are working to fix in their latest flashes.
 - CDE is developing a new SSID Matching Tool which will allow local educational agencies (LEAs) to upload a batch of Student Enrollment (SENR) file with blank

Statewide Student Identifiers (SSIDs) and receive a list of potential SSID matches in a new SSID Match Results file.

- For more info see CALPADs Weekly Update 8.5.22, CALPADs Flash 234, CALPADs Flash 231, CALPADs Weekly Update August 17, 2022.
- CALPADs is in process of SPED file redesign
- Changes NOT implemented this school year, fields may appear on SEIS & not yet be required and should not cause errors
- SPED file will be divided into 3 files, Meet, SWDS file, Plan File
- EOY report for ED is on discipline data. It is important-just because you don't have any errors, you will want to check your data for accuracy. Run a comparison report and compare last year to this year. A good comparison report in CALPADs is 16.7 and 16.8. Susan will be meeting with the SpEd coordinators for the districts and will go over this.

12. SEIS Update – Susan/Staci

- In anticipation of the 2023-24 CALPADs redesign and changes, SEIS has added and changed some fields. The field is not yet required, but staff should be aware of the following:
 - Special Education Plan Effective Start Date (on education setting form) – usually same as IEP, exception is IFSP
 - Parent Guardian Plan approval type code: Full/Partial/No
 - Disability (1 & 2) Degree of support – in student records: Mild Mod & Extensive Supports
 - Settlement Agreement Indicator – student record (CALPADs pages)

System update dated 7/12/2022 in SEIS message center

- Ed Setting Page -The Projected Preschool Program/Setting text has been updated to clarify the purpose of the field.
- Program Setting Home Page Notice-If program/setting is projected to change, students will be flagged and will require an amendment to update the program setting
- Parent Consent Page-checkboxes changed to radial buttons
- Statewide Assessments-Compliance validations added
- Student Record-Exit codes 72, 82,83 were retired

Trainings Held July and to date:

- Autism 101, EBP's Functional Communication, and Visuals held for TUSD new preschool ASD team
- SEIS for new teachers
- CPI

13. CARES Update – Susan

- 9 referrals (some still waiting for IAP signatures or parental response)
- 8 active cases – approximately 3 will be exiting but might be more. Summer progress can impact this.
- 47% ED, others include OHI, SLD and ID eligible students

14. Bridge Credential – Deanie
Deanie shared with this the San Joaquin County SELPA presents ECE Bridge Credential. It begins this afternoon at 12:30. Employees must attend all sessions to be signed off on the bridge. Sessions will be recorded. 2 sessions can be made up by watching videos and completing the assessments. Employees that complete the sessions are eligible to purchase 1 unit through TCSJ. All TPE's required to bridge will be covered.
15. District Speech Programs – Jamie
16. WorkAbility – Frank
Please provide Frank with your district SPED Teacher Contact Info:
Jr. High, High School and Young Adult
School Site
Teacher name
Email Address
Frank will also email directors requesting this information.
17. County Programs Update – Monica
Each district received a packet that included a list of each district's students that attend County Programs, Admin assignments, 21/22 referral data, and class size update.
Referral Update:
 - 22/23 Referrals to date: 53
 - 21/22 Referrals to date: 80
 - 21/22 Referral data review: 580 referrals were received. 281 were not placed, 299 were placed. Of the students NOT placed: 18% parent declined, 7% moved out of SELPA, 36.13% in the process, 61% remained with the district.
Staffing Update:
 - Instructional Assistant vacancies: 72
 - Teacher vacancies: 4
 - Related Service Provider vacancies:
 - Speech: 1 contract (virtual) 3.8 SLPA Vacancies. All speech therapists are covering all the services
 - VI-We continue to contract out for VI services due to the inability to fill positions, positions still posted on EdJoin, actively recruiting
 - Psych - Will be filled once person is released from current contract
Shannon returns from maternity leave on 8/29
There was some discussion on students coming to districts from various Virtual Academies where the students are severely autistic but students have been attending. Now the students are enrolling in the local schools. Noticing students jumping from one virtual academy to another one. If an

assessment was done on a student 6-8 months ago and the parent revoked services, and now wants to come back. A review of records can be done. Job Fair on August 24th in the Tracy area. There will be on-the-spot interviews, assessment tests, on spot fingerprinting. Monica went over the class sizes and said at this time they had room in the programs. The estimated student max for preschool autism is 240, currently, 146 students are enrolled. Except for B!Lincoln does have 14, hoping a few students will be moving out, with one spot from Linden. In the Lammersville area, one ESN class was converted from primary to intermediate last year. Our teacher Chris in that area is helping out as a mentor teacher in the classrooms where we have no teachers. Angela and Rachel, our two DHH teachers fluctuate between high and low, they are helping our infant program DHH support to our infants. There is a vacant teacher position at B! Redwood, we have some pending referrals but no teacher and staff assigned to the B! Redwood.

18. CAC- Update – Justin

- Next CAC meeting: Thursday, September 8, 2022, from 11:45 – 1:15 p.m., at Wentworth Education Center in Emerson Conference Room. Lunch will be provided.
- No active parent voting members currently.
- Various voting membership positions are available, including educational representatives.
- Flier has been created for the first meeting, Future meeting dates will be discussed and approved at the first meeting.
- Discuss with Directors about working with their PIO department to have CAC meeting information provided to parents within their district through their social media outlets, i.e., Facebook or Twitter.

19. Goody Two Shoes Award - Monica

- The Goody Two Shoes award is given out every year. The previous year's recipient gives the award to the next person. Monica awarded the Goody Two Shoes award to NellLaine Kilgore.

V. ITEMS SCHEDULED FOR ACTION:

Minutes: On a motion from Steve Payne second by Roger Goatcher The Council approved the minutes from February 9 and 16th, March 23, 2022, April 13, 2022, May 18, 2022, and June 13, 2022, meeting as presented.

AYES: All

NOES: None

ABSTAIN: None

VI. CLOSING COMMENTS FOR COUNCIL MEMBERS:

- There are five openings in CAPTAINS participation from all areas in California, there is a huge group attached to Marin County. The participants have ongoing contact and attend conferences. Kristi Baysinger is our current implementation leader. If you have a person who is working with autism, a speech therapist, or an OT, this would be a good opportunity. Steve asked if anyone used a recreation therapist, he noticed it on the drop-down in SEIS. Nellaine mentioned there is another meeting on 8/25 for the superintendent committee If you can attend, check with your superintendents.
- The next COD meeting will be held on September 14, 2022, 8:45 a.m. WEC Building, Greenwood 3.

VII. ADJOURNMENT:

There being no further business, the meeting was adjourned at 11:57 a.m.