



San Joaquin County SELPA

COUNCIL OF DIRECTORS MEETING

January 22, 2021

MINUTES

COD

Present

Brandie Brunni – SELPA
NelLanie Kilgore – Banta
Wendy Frink – COSP
Monica Filoso – County Programs
Nelarie Romo – Escalon
Angelica Thomas – Jefferson
John Saylor – Lammersville
Jamie Hughes – Linden
Jody Burriss – Manteca
Irene Segura – New Jerusalem
Lisa Mazza – Ripon
Sean Brown – Tracy
Rita Farabaugh – Tracy
Silvia De Alba – Venture

Absent

Support

Staci Johnson – SELPA
Susan Scott – SELPA
Frank Souza – SELPA
Justin Albano – SELPA
Tracy Troche – SELPA

Brandie called the meeting at 8:50 a.m.

Approval of minutes - Brandie

NelLaine Kilgore made the motion to approve September 18, 2021, and November 20, 2021 minutes and Irene Segura seconded it. The minutes were unanimously approved.

“In accordance with Government Code 54953(b)(2), all votes taken during a teleconference meeting shall be by roll call.”

Public Input Session (10:15 a.m. – 10:30 a.m.)



There was no public input.

BUSINESS FINANCE

MOE Reminder – Brandie

This is not a typical year with COVID because spending is different, districts need to watch MOE - use the money. Nicole suggested that the directors talk to their businessperson on how their fall outlook looks like. Is it good on budget actuals or do you experience a lot of fallout? Our business department does speak to the district's business office. For example, there have been so many retirements in MUSD, there may be an MOE exception because of high-cost people retiring. It is important to track. Nicole will send out a copy of the workshop to show what the business office needs to do. Brandie stated that County Office is always here to help you with your budgets, to see what your needs are and what you can use the funds for.

Finance Report – Brandie

In the Governor's budget proposal, there is no make-up for COLA. AB602 - The state has contracted with West-Ed for their findings for the program and components a few months ago. Today, at 10:00 a.m. they are having a pre-release and it's only for SELPA Directors so Brandie will be listening to this.

CY January AB602 – Nicole/Austin

January AB602 is our first interim numbers, and the funding formula has changed since the last time everyone saw it at Budget Development. Now funded at the state adjusted rate of \$625, but it is the higher of CY/PY/ and PPY. Line 7 shows an increase in property taxes and LCFF transfer dollars. Line 8 shows a decrease in salaries due to fall out of vacancies (normal every year we remove vacancy dollars from the budget). Decrease in contracts/mileage due to distant learning. Line 15 is the charter decline adjustment. At May budget the model was using the average of the past 3 years ADA which meant there would not need to be an adjustment, but since the new model provides funding for when TLC and Insight were in our SELPA we have an adjustment amount. This is the last year that we will have an adjustment amount as the other charters are most likely not leaving so we are no longer moving the decline adjustment to help offset revenue future revenue declines. At some point, Superintendents will need to decide how they want to use those funds. Do they want to use it for growth proposals, allocate it over three years? These are some things to talk about on the 21-22 budget. It can sit there as long as needed. Lines 24-34 are increases to the districts from the May budget. Districts will see these numbers next week.

CY January Review Excess Cost Transportation – Nicole/Austin

At budget time the Business Office didn't know much, for the month of May we were in school closure. The May budget was built on the thought that districts would be opening back up, riders and ridership would startup. When the May budget was formed, it was built as if we were having regular ridership, no savings, and paying riders. In May budget, they also were saying a decrease in the Special Purpose Apportionment by 10 percent, so at first interim that number was brought back up to the 638K number, which is consistent every year. The contract was renegotiated from 5% increase in cost to only 2.5% increase the amended First Student Agreement. Currently, during distant learning, they are being paid on county programs average weekly enrollment minus 30% until we reach 50% ridership. We are not paying the nurse's invoices, field trip invoices, etc. so there are savings on the supplemental invoices that we

normally have. Lammersville and RITA are not being billed for district stuff, it's not part of the negotiated contract. If we get a 50% above ridership then we go back to being billed like normal, it depends on how many students start riding, we have four months left and we may trigger into that or we may not. We were able to see that as savings. As of now, we will see how the rest of the school year goes and if we meet the 50%.

PY Actuals Excess Cost Transportation – Nicole/Austin

On the handout, you can see that 95% was journaled in April 2020 and then in January 2021 the 5% journal is completed. In July the 5% amounts were provided so districts can set up the liability, so this journal will clear those liabilities. We will wait until after the January audit is finished to make sure there are no audit findings that would change the 5%. Nothing has changed from last July.

Special Education Prelim Budget Calendar – Nicole/Austin

Since we are no longer having growth proposals, we will take off the February 9 and March 1 meetings for growth proposals. March/April an email will go out with the official preliminary budget. On May 31 Business will email the Final 20-21 AB602 Budget. Most districts will update from preliminary. Please work on the preliminary budget now it is due in late May for June board meetings. Nicole to send updated calendar out to District of Council.

SELPA SUPPORT/STAFF DEVELOPMENT

LI Update Justin

- The current budget left to spend is \$846,734.81. We have already spent \$48,007.05.
- The current number of LI requests is 28. There are no pending requests.
- Pam has sent out inventory spreadsheets to each of the Directors. Please review and send the reviewed/updated list to Pam.

Registration Process – Susan

SELPA is now using a new registration process called Constant Contact. It will be easier to register for SELPA Professional Development Workshops by going to a link and getting the information on-line.

Upcoming Training and Workshops Update – Program Specialists

PENT Invitation Only – Local cadre meet via Zoom after the conference/share back to Pent members. The big focus is working on essential 10 to align more to State SELPA.

T-3 Training - People are still training - last training we had 59 people attend. On Wednesday morning there is a training on Note Taking for MUSD.

Justin and Frank will be providing PD training to teachers at Bohn Elementary in TUSD regarding “Shifting Back into the Classroom (Relationships)” as part of a series of Hybrid Learning Modules in collaboration with SJCOE Educational Services Department.

There is a follow-up meeting regarding IEP Facility Training with the Little's coming up. Just a note, the Little's do a follow-up after training.

There is an IEP Facilitation meeting happening this week. Staci sent out information regarding the LSH Training, that is being hosted by Southern California, to the speech pathologists.

Legislation Update – Brandie

The Bill Introduction has to be done by February 19th. The Capital is closed now to the public, but some areas are having a great response because they can do Zoom calls. Bills Introduced: A bill for family engagement centers - submitted, SB14 Excuse absences/mental/behavioral, AB104/AB10 In-person instruction. At State SELPA they are help writing a bill for claims for Comp Ed into Legislative acts on this. Brandie will have more information later to track and follow as we go into the next couple of months. We will not be having an in-person Legislative Day due to Covid, but we may have some opportunities to meet with local folks.

Training Request – Parent Training for Districts Provided by SELPA – Frank

Frank had the opportunity to work with Jefferson and the SEP. Parent training is important in the school district. The entire SELPA might be interested in how we can do it, meeting/Zoom. Topics that might be addressed: T3-light how they can work with students at home, something along the lines of how to do the homework, allowing time, appropriate time, good homework strategies/value of struggle, builds resilience, show how it can make you socially and emotionally stronger. Are any districts interested in training from our SELPA? Angelica stated everyone has to do the SEP plans and have the category of discipline. We are brainstorming and thought, are there more districts interested? Susan mentioned that in the past it was in the CAC. A question was brought up, would we get more attendance if we did a roadshow and go district to district? Short pieces of training that could be sent to parents. Lisa explained that in Ripon they have a program called Parent Project. Brandie launched a parent training poll - yes everyone is interested in parent training through SELPA. 13/13 would like training: 100% training.

COMPLIANCE/STATE REPORTS/DATA REPORTS

CALPADS- Workgroups Update – Susan

CALPADS started a new workgroup, and the purpose is not necessarily to field questions, more to give you upcoming changes that CALPADs will be working on. Susan is part of that group and shared a PowerPoint of the changes for 20-21 with the year-end reports.

NPS/RTC Monitoring Process Reminder – Susan

The new requirement is that you are supposed visit before and after placement and complete a form to submit to CDE. If you have not placed a student in their facility you will need to do a virtual walkthrough. SELPA will complete the process, but if it's an NPS, LEAs should, but if you have a student already there, you won't need to do prior to placement, just once per year. If you do a virtual walkthrough, make sure you are seeing everything, instruction taking place, etc. The document is in the SEIS library. LEA's will need to do their virtual walkthroughs. This has been in place since last year. Frank just did a walkthrough at Point Quest and if anyone has a student there, we can share his.

Annual Determination – Susan

Most districts had some targeted areas in terms of monitoring. Continue with your current SEP plans and monitor your progress towards them. The only districts that have to do a new plan are if the district was recently in Dispro.

Local Plan Update – Brandie

Brandie thanked all the districts of the board meetings she had attended so far in approving the Local Plan. John Birch has recently taken over for the Local Plan with CDE. John has been very receptive and after this year, we will no longer have to take it to all of our boards. There are some changes in the template to the local plan - annual budget and annual service plan but we will not know for sure what those changes are until April when CDE releases the forms.

PROGRAM AND INSTRUCTION

ERMHS Update – Susan

There are currently 11 active and 3 referrals.

REGIONALIZED/COUNTY PROGRAMS/STUDENT SERVICES

County Program Update – Monica Filoso

Data Highlights: Monica reviewed the SJCOE Special Education Data Highlights. Preschool through Young Adult Autism enrollment was up. 62% of students being served have a diagnosis of Autism. Enrollment, in general is up 992 (January 2020) to 1014 (January 2021), an increase of 22 students.

District Referrals: Referrals have decreased from 287 (January 2020) to 250 (January 2021). Preschool Autism referrals remain steady: 141 (January 2020) to 140 (January 2021).

District Referral Comparison: The January 10, 2020 line is there to compare the number of referrals this year versus last year by FHI code. The total number of referrals received since 2016 compared to January 10, 2021, was shown on the chart.

Student Served: The blue row is the current year total, and the yellow row is last year's total. Data shows per district what usage is and ADA which should be equivalent; however, there are some districts with more usage than ADA. Itinerant services are detailed at the bottom of the page. Regarding EIBT Contracts, numbers would go down once the student reaches second grade. The EIBT is on a downward trend, some districts are not using the EIBT Contracts. We do see a dip in the fall and in the spring, we see an increase.

Usage County: Discussion about Growth: County Programs are not looking at growth for next year. As we look at the data from the January data snapshot, we are not at the pace of referrals that we have been in the past. Not having growth can be a double edge sword. We have some that will graduate, go back-to-district which could mean we can take in less referrals. Years where we opted to do growth in some areas and not in some. Many of our autism classes started high. At this time, we were looking at our preschool autism numbers, are kids just not coming up in the regional system? Regional numbers are pretty steady. We are thinking we are not needing any more rooms for autism classes because we still have room. There is a vacancy in ED and not filling with a class/teacher, so we can look at that if we need to shift something to that. We also have two preschool classes at McFall that we could use as a mock preschool class. If we see a decrease in those classes, we can change one class into a preschool class if we need to.

County Programs General Update: Serve in person: students are coming in 2, 4, or 5 days a week. bit of a dip after holidays, but seeing we are seeing students more often. Monica would like to thank the districts that let County Programs remain open. The students are benefiting from in-person instruction.

COVID-Osha Notification: If you receive an OSHA notification that our staff is infected, you can initiate a letter to your staff. If County Programs receives an OSHA letter from a district, we will send it out on our letterhead with your information. We understand that each district is different. When you have a positive COVID case on a site where we have a county class on your site, we need to be notified.

ESY Sites Inquiry: County Programs will be looking for ESY sites, Tracy and Manteca area, and the Lincoln area we will need. Katie Eyer, our Admin returns on 2/1 from maternity leave and she will be reaching out to the districts in the next couple of weeks to talk about ESY dates and facilities, preschool through YA. YA usually stays put where they are. Some districts that divide it up by grade level. We will have in-person teaching 4 days a week but also DL for those families that have medical issues.

COMMITTEES/COMMUNITY ADVISORY COMMITTEE

CAC – Justin

- Next CAC meeting (via Zoom) will be on February 18, 2021 @ 6:00 p.m.
- Agenda (both English and Spanish) can be found on the SJCOE website under the CAC subtab within the SELPA Department webpage. Spanish Interpretation will be available for this meeting.
- For this upcoming meeting, a training/overview will be provided regarding the different pages within the IEP.

UPCOMING DEADLINES

FFF Symposium is on March 18, 2021 (COD meeting will be changed)

Meeting adjourned: 10: 40 a.m.