

BYLAWS OF THE BOARD

**CONFLICT-OF-INTEREST CODE FOR THE
BOARD OF EDUCATION OF SAN JOAQUIN COUNTY**

(Amended 4/17/2013)

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regulations, Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to its duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating officials and employees and establishing disclosure categories, shall constitute the conflict-of-interest code of the BOARD OF EDUCATION OF SAN JOAQUIN COUNTY.

Individuals holding designated positions shall file their statements of economic interests with the CLERK OF THE BOARD OF EDUCATION OF SAN JOAQUIN COUNTY which will make the statements available for public inspection and reproduction. (Gov. Code Section 81008).

Upon receiving the statement of financial interest of the Superintendent or a Board member, the Clerk of the Board of Education shall make and retain a copy and forward the original to the Clerk of the Board of Supervisors. The Clerk of the Board of Education shall retain the original financial statement of all other designated employees in the Board files.

APPENDIX A
DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of County Board of Education	1
County Superintendent of Schools	1
Deputy Superintendents	1
Associate Superintendents	1
Assistant Superintendents	1
Chief Human Resources Officer	1
Division Director of County Office Business Services	1
Division Director of Operations	1
Project Leader, Operations	1
Division Directors	2
Directors Level III	2
Directors Level II	2
Directors Level I	2
Coordinator Level IV	2
Coordinator Level III	2
Coordinator Level II	2
Coordinator Level I	2

*Consultants

*The Superintendent of Schools may determine in writing that a particular consultant, although in a “designated position,” is hired to perform a limited range of duties and thus is not required to fully comply with disclosure requirements. The Superintendent of School’s written determination shall include a description of the consultant’s duties and a statement of the extent

of disclosure requirements based upon that description. This determination is a public record and shall be retained for public inspection along with this conflict of interest code.

APPENDIX B

DISCLOSURE CATEGORIES

CATEGORY 1

Designated persons in this category must report:

- A. Interests in real property located entirely or partly within the boundaries of San Joaquin County, or within two miles of the boundaries of San Joaquin County or of any land owned or used by the County Office of Education. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- B. Investments or business positions in or income from sources which:
 - 1. are engaged in the acquisition or disposal of real property within San Joaquin County,
 - 2. are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the County Office of Education, or
 - 3. manufacture or sell supplies, books, machinery or equipment of the type used by the County Office of Education.

CATEGORY 2

Designated persons in this category must report investments or business positions in or income from sources which:

- A. are contractors or subcontractors engaged in work or services of the type used by the County Office of Education; or
- B. manufacture or sell supplies, books, machinery or equipment of the type used by the County Office of Education.

NOTICE: Investments include any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership interest or other ownership interest.

Investments do not include (1) a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, or any bond or other debt instrument issued by any government or government agency; (2) assets with a fair market value of less than Two Thousand Dollars (\$2,000).