



## Proficiency Exam – Online Registration

Tuesday /9:00 am – 12 Noon or Thursday/1:00 pm – 4 pm

Ed Code 45361.5 requires that all Instructional Assistants demonstrate proficiency in basic reading, writing and mathematical skills. Demonstration of competency may be satisfied by one of the following:

- Proof of AA or BA Degrees (based on standards set by regionally accredited colleges and universities).
- 48 Semester units (official transcripts must be provided).
- Successful completion of the basic proficiency test approved and administered by Human Resources of the San Joaquin County Office of Education or school districts within San Joaquin County.  
Note: A tutorial will be distributed prior to taking the exam.

**Enrollment in the Paraprofessional Training is contingent on successful completion of one of the above provisions.**

<http://www.sjcoe.org/statefederal>

A fee of \$7.00 will be charged for the exam (**cashier's check, money order, or major credit card**). You will also need to bring a picture I.D.

Completed forms can be emailed to [kcaldwell@sjcoe.net](mailto:kcaldwell@sjcoe.net), or faxed to 209-468-4981. For additional information, please call 468-9095.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (home) \_\_\_\_\_ (Cell) \_\_\_\_\_

Highest Grade Completed: \_\_\_\_\_ Graduated \_\_\_\_\_ GED or equivalent \_\_\_\_\_

Name of College/University/School: \_\_\_\_\_

Major/Field of Study: \_\_\_\_\_

Semester Units: \_\_\_\_\_ Quarter Units: \_\_\_\_\_

Attended From: \_\_\_\_\_ To \_\_\_\_\_ Degree: \_\_\_\_\_

Awarded: \_\_\_\_\_